



United Envelope is committed to implementing and maintaining the chain of custody requirements in accordance with FSC, SFI & PEFC standards.

Our commitment requires all employees to be adequately trained to comply with these standards as they apply to their area. It is the responsibility of all employees, which participate, to meet the requirements & standards as presented to you in your training manual. These requirements are not optional; they must be met, as our continued certification is based on our compliance of all standards. A yearly audit will confirm our compliance or charge us with a CAR, (**C**orrective **A**ction **R**quired). Every CAR is an additional cost to our company.

United Envelope has appointed the FSC, SFI, PEFC Coordinator, to have overall responsibility and authority for the chain of custody.

United Envelope has assigned the Controller and the FSC, SFI, PEFC Coordinator the authority, & responsibility to carry out Internal Audits to confirm all areas are in compliance with FSC, SFI & PEFC standards.

United Envelope has made the commitment to invest in this higher level of service and it is with great pleasure that United Envelope is able to share our commitment to these standards with our employees, suppliers and customers.

A handwritten signature in blue ink, appearing to read 'Steve Bunker', written over a horizontal line.

Steve Bunker
Executive Vice-President

A handwritten signature in blue ink, appearing to read 'Bal Ramdeo', written over a horizontal line.

Bal Ramdeo
VP Manufacturing

A handwritten signature in blue ink, appearing to read 'Gloria Vaughn', written over a horizontal line.

Gloria Vaughn
Purchasing Director
FSC, SFI, PEFC Coordinator

A handwritten signature in blue ink, appearing to read 'John Weirich', written over a horizontal line.

John Weirich
Controller